

**CSI MIDDLE ATLANTIC REGION
BOARD MEETING TELECONFERENCE
JULY 20, 2015**

CALL TO ORDER: 12:03 p.m.

ROLL CALL

Executive Board:

President: Gail Nagie, CSI

First Vice President: RonnaLeah Prindible, CSI (McGraw-Hill Construction) **Excused**

Second Vice President: Thomas Feulner, CSI

Secretary: Steven T. Lawrey, CSI, CCS, CCCA, AIA, NCARB, LEED AP (Pecora Corporation)

Treasurer: George Luce III, CSI, CCCA, LEED AP

Immediate Past President: Margaret Chewning, CSI, CCS (SpexResources, LLC)

Institute Director: Marvin Kemp, CSI (Design Collective, Inc.) **Excused**

Committee Chairmen:

Academic Affairs: Vacant

Awards Committee: Patricia Russell, CSI, CDT (Anthony H. Visco, Jr. Architects)

Certification: Mary-Ellen Pfiester, RA, CSI CCCS, AIA, LEED AP

Education: Stephen Weisensale, CSI, CCS, CCCA (Arch't. Dayton & Thompson & Assoc., PC)

Electronic Communications: Marc Held, CSI CDT (Engineered Construction Products)

Membership: Mitch Miller, FCSI CCS (USA Architects) **Absent**

Nominations: Sal Verrastro, FCSI, CCS, CCCA, AIA, NCARB (Spillman Farmer Arch't.) **Absent**

Planning/Conference Oversight: Barbara Shaffer, CSI, CDT (Hankins and Anderson, Inc.)

Chapter Presidents/Designated Representatives:

Allentown: Lee Ann Slattery, CSI, CCPR, LEED AP (ATAS International, Inc.)

Baltimore: Jim Lewis, CSI, CCS (Maryland Dept. of Environment)

Blue Ridge: Gulcin DeBusk, CSI, CDT, AIA, LEED AP

Central Pennsylvania: Bob Loftin, CSI, CDT, AIA in place of Eric Holdenbrook, CSI, CDT

Central Virginia: Annette McDaniels, CSI, CCCA, AIA (SHW Group, LLC) **Absent**

DC Metro: Lauren Anderson, CSI-EP, CDT (Connor Sales Group) **Absent**

Erie-Northwestern: Patricia Downey, CSI, CDT (Weber Murphy Fox)

North Central Pennsylvania: Eric Laughrey, CSI (Anthony H. Visco, Jr. Architects)

Northern Virginia: Jesse Oak Jr., CSI, AIA, LEED AP, NCARB **Absent**

Pennsylvania Railroad: Michael Lechleitner, CSI, CCS **Absent**

Philadelphia: Albert Kleinschmidt, CSI, CDT, AHC (ASSA ABLOY) **Absent**

Pittsburgh: William Vernon, CSI, CCS, AIA, LEED AP (Renaissance 3 Architects)

Richmond: Joseph Oglesby III, Esq., PE, CSI (Hankins and Anderson, Inc.)

Tidewater: George Luce III, CSI, CCCA, LEED AP

ADDITIONS TO AGENDA: None

PRESIDENT'S REPORT

Gail reported on the following initiatives:

Updated approach to LOS geared to chapter members at all levels.

Goal of at least 75% of chapter leaders to attain CDT certificate or advanced certification.

Grow membership within the chapters in the region.

There is a vacancy on the three-member Awards Committee. The group is encouraged to forward names of interested individuals to Gail. Lastly, Gail noted that Mark Dorsey, FASAE, CAE has been selected by CSI's Board as the new Executive Director and Chief Executive Officer of CSI; he begins his tenure on September 1st 2015.

FIRST VICE PRESIDENT'S REPORT: None

SECOND VICE PRESIDENT'S REPORT

Tom noted the Academic Affairs Committee chairman vacancy and indicated that Woody Parrish of the Central Virginia Chapter may be interested in the position.

SECRETARY'S REPORT

The minutes of the June 15th 2015 board meeting teleconference were approved with no changes.

TREASURER'S REPORT

Due to the ongoing officer transition, Tom Feulner provided the report in place of George Luce. Year-to-date income was \$13,179.29 and expenses were 13,614.80, leaving a deficit of \$435.51. The region received the April allocation from Institute, but awaits the May allocation. Once the May allocation is received, the region will be in the black. The June allocation will go on the FY 2016 books.

IMMEDIATE PAST PRESIDENT'S REPORT: None

INSTITUTE DIRECTOR'S REPORT: Submitted via email:

"My only update is to please check your CSI Weekly e-newsletter this week (on or about 7/15) for an announcement on our new Executive Director and CEO. This is a great hire for CSI and I look forward to working closely with our new ED/CEO in the future.

I have requested a status update from staff on getting region officers corrected on CSINet.org. When I have that update, I'll pass it also."

COMMITTEE REPORTS

Academic Affairs: None

Awards

Pat will send each chapter president monthly/bimonthly reminders regarding award nominations.

Certification: None.

Education: None

Electronic Communications

FY2016 officers and committee chairman have been updated on the region website (<http://www.mar-csi.org>). In addition, the 2012 MAR Administration Guide (a.k.a. Region Guide) and board meeting minutes, since 2012, are posted under the "Documents" tab. The credentials to access the Region Guide are, User ID: csimarboard; Password: midatlantic. If login difficulties are encountered, contact Marc Held.

Education (LOS-Leadership Orientation Seminar)

Stephen emailed the tentative schedule to region members on July 16th.

The agenda is shaping up as follows:

Opening remarks (Gail)

"Region Guide for Dummies" (Stephen)

Membership and Working with Different Generations (Mitch)

Institute News (Marvin)

Long Range Planning (Dave Lorenzini)

Importance of Awards (Pat)

Certification

Breakout Activity: Mini golf; one CSI topic per hole (18 holes expected)

Summary, Open Forum, Post-Mortem

Membership: None

Planning/ Operations

LOS, FY16 will be held at the Heritage Hills Golf Resort in York, PA. Barbie encouraged everyone to register before the room rates increase; use rate code MID081415. Barbie also informed the group that Brian Conroy of the Philadelphia chapter is interested in partners for a round of golf on the morning of Friday August 14th; if interested, contact Brian.

Nominations: None

REGION CONFERENCE REPORTS

Philadelphia (FY2015): None

Baltimore (FY2016)

April 8-9, 2016 at the Lord Baltimore Hotel. Trying to get sponsors.

Pittsburgh (FY2017): Third weekend in May 2017.

Northern Virginia (FY2018): None

Allentown (FY2019)

LeeAnn reported that the Allentown chapter will host MARC2019. Roxanne Verrastro will be the conference chair.

CHAPTER BRAG & BOAST CORNER

This is a new, fun agenda item introduced by Gail where chapters will have the opportunity to “brag & boast” (what else?) about initiatives, accomplishments and other news. This month many representatives reported that their chapters are holding planning meetings to get ready for the new fiscal year’s programs, activities and events.

LeeAnn reported that the Allentown chapter is proud of Sal Verrastro for being selected to become a Distinguished Member, the highest honor awarded by the Institute. She encouraged those attending CONSTRUCT2015 in St. Louis, MO to attend the opening ceremony on October 1st at which Sal will receive this honor.

Bob Loftin of the Central Pennsylvania chapter reported that the Central Pennsylvania and Baltimore chapters are having a joint social event.

(OLD) UNFINISHED BUSINESS: None

NEW BUSINESS: None

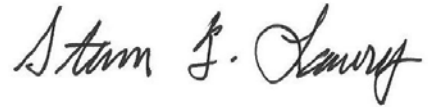
ACTION ITEMS

- Appoint third member to the awards committee (Gail Nagie)
- Submit revisions to the Awards Guide (Steven Lawrey and Pat Russell)
- Clarify certification exam fall test dates (Mary-Ellen Pfiester)
- Determine Institute representative at LOS
- Determine topics for ‘golf holes’ at LOS (Barbie Shaffer)
- Notify Barbie Shaffer regarding LOS attendance (all attendees)
- Review ‘Region Guide’ (all MAR board and committee members)
- Confirm date, time and venue for Sal Verrastro’s honor (LeeAnn Slattery)
- Submit FY2015 chapter reports (chapter presidents)

ADJOURNMENT

Next meeting will take place at Heritage Hills Golf Resort in York, PA
Meeting adjourned 12:53 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Steven T. Lawrey". The signature is written in a cursive style with a large, stylized 'S' and 'L'.

Steven T. Lawrey, CSI, CCS, CCCA, AIA, NCARB, LEED AP
Secretary, CSI Middle Atlantic Region