

**MIDDLE ATLANTIC REGION
TELECONFERENCE BOARD MEETING
APRIL 15, 2013**

CALL TO ORDER **12:02 PM**

ROLL CALL:

President Chewning, **1VP** Prindible, **Secretary** Nagie,

Allentown Montone, **Baltimore** Howe & Held, **Blue Ridge** Dobbins, **DC Metro** Master, **Erie** Fryer, **North Central Pa** Day, **NOVA** Lorenzini, **Pa Railroad** Lechleitner, **Pittsburgh** Vargo, **Richmond** Shaffer & Vaughn, **Tidewater** Guran.

Committees: **Academic Affairs** Vaughn, **Awards** Geary, **Certification** Weisensale, **Communications** Miller, **Planning/Operations** Shaffer, **Conference Oversight** Lorenzini, **Education/Technical** Pfiester

Region Conferences: 2013 Central Pa Beauduy
2014 Tidewater Guran
2015 Philadelphia Stutzman
2016 Baltimore Howe

ADDITIONS TO THE AGENDA None

PRESIDENTS REMARKS: Margaret Chewning

(PLEASE NOTE: Margaret would prefer you mark your records to show her E-mail address as MGCCCS83@gmail.com.)

Congratulations to the DC Metro Chapter on a Wonderful Party and an excellent event.

Please remember there is a Leadership Transition Webinar April 17th. Check in if possible.

The Institute requests your FY14 Chapter Reports this month. If your Chapter has not had your elections you need to do so quickly.

Incorporated Chapters need to check with your States. You need to send a Personal Property Report to your state each year. This form must be completed even if it's a zero.

VICE PRESIDENTS REPORT -- Mike Lechleitner, Ronnaleah Prindible

Mike has no report. He was unable to attend LOS and will not be able to attend the Region Conference due to family obligations. He does plan to attend the Leadership Session in Atlanta in June.

Ronnaleah was excused.

SECRETARYS REPORT -- Gail Nagie

The January 14th minutes were distributed. Motion to accept Eric Guran Seconded Dave Stutzman. Minutes approved as submitted.

The February 11th minutes will be held till next month for approval. Margaret will resend the Minutes to all members of the Board.

The March 8th minutes were distributed. Motion to accept Alan Geary Seconded Steve Weisensale. Correction Alex Howe volunteered to handle the Corporation Papers not Mark Held. Minutes approved as corrected.

TREASURERS REPORT Tom Feulner (Excused)

The FY14 Budget has been amended with the revisions requested showing actual for FY11 & 12, the 2013 Budget and the year to date for 2013.

He also shows a check register since 2010 to show where we have spent money.

The Revised Budget has been filed for Audit.

Tom proposes a Standing Rule for Reimbursements from the MAR Treasury.

Financial reimbursements for costs incurred at MAR Board and General Meetings and Institute sponsored meetings shall be submitted to the Treasurer no later than 30 days following the event. The Treasurer shall pay said reimbursements within 30 days following receipt of paperwork.

Motion Tom Feulner Seconded Eric Guran

Motion approved 100%

INSTITUTE DIRECTORS REPORT Ray Gaines Not on the Call

No Report

COMMITTEE REPORTS

Academic Affairs Vaughn

Margaret needs to talk to Robert prior to the next Board Meeting.

Margaret said there is a very active Student chapter at Catholic University. She will get Robert in touch with the faculty advisor.

Education/Technical Mary Ellen Pfiester

Mary Ellen is a little behind following the birth of her Grandson early 4-14-13.

Mary Ellen still has a little follow up from LOS to complete. She will be doing the follow up for feedback. Thank you to everyone who was a presenter and those who come to LOS.

Certification Steve Weisensale

Steve is following up on questions submitted from Pittsburgh.

Membership Mitch Miller Not on the call

John Morgan has been swamped and has agreed to turn over his Membership Chair this year and next to Mitch Miller.

Direct your questions to Mitch.

Electronic Communications David Miller

David will post the latest minutes on the web.

He will post the revised Region Guide (without water mark) upon receipt from Mike. Mike will see that Charlie, Margaret and David get a corrected copies on Thumb Drives.

Awards Alan Geary

The Committed has begun their task and will be ready to present the awards at the Region Conference. Alan received 14 nominations and expects to award 10 plus the Presidents and Directors Awards at the Banquet.

Alan will notify the Chapters of his receipt of their nominations.

We will need to appoint a new member to this committee to replace Alan when he retires after the Region Conference. If your Chapter has someone who would be interested in serving please let Margaret know.

Planning/Operations Barbe Shaffer

Our August 10th Board Meeting will be at the Hilton Garden Inn in Frederick Maryland. Barbe expects people will arrive Friday for the Saturday meeting. She will forward Hotel information to David closer to the event to be posted on the web.

LOS and Board Meeting Spring 2014 - Nothing is set up yet. We will be making it “a traveling show”. Our first Chapter to Host it will be Pa Railroad Chapter. The Chapter will only have to find a Hotel for Barbe. She will plan the rest of the event. Mike will discuss with his chapter for the location.

Nominations Sal Verrastro Not at the meeting

Nothing at this time.

We need to set up a committee for the FY15 elections next February.

Margaret will check with Ray and Mitch to see if the MAR is on the rotation to provide a nominee for the Institute Nominations Committee.

Conference Oversight Committee David Lorenzini

April 20th is the deadline for comments on the Conference Guide Draft.

Dave will have something ready for the Board at the Conference.

REGION CONFERENCE REPORTS

2013 **Gettysburg, Pa May 2-5 2012** Charlie Beauduy

They are having weekly meetings taking care of loose ends.

Registrations as of April 12th are only 34. The Hotel block has been extended to April 19th.

Barbe suggests more E-mail blasts.

Charlie requests a needs list from Tidewater. Eric advised he has already made his own reservations for a Suite for the Hospitality Event.

Barbe suggests Eric check with the Hotel to confirm their policy about bringing in food and booze. Eric will be bringing brown bags and unmarked boxes. He also will remove his own recycling!

2014 **Tidewater** Eric Guran

They have begun getting sponsors. They will bring a Power Point to Gettysburg to present. 2 Speakers are already committed.

“If you got a Boat---Bring it!”

2015 **Philadelphia** Dave Stutzman

They are just beginning. They are considering combining their “Seminar Day” with the Conference in 2015. They feel it would boost attendance by as many as 75.

2016 **Baltimore** Alex Held

They have formed two committees. One Committee is for the Institute Conference and one for the Region Conference.

2017 Information not available yet.

OLD BUSINESS

None

NEW BUSINESS

Chapter Special Events:

**Allentown 50th Anniversary October 2013 at the Lehigh Country Club
35th Product Expo April 17th**

**Central Pa Region Conference May 2-5
50th Anniversary August 13th Liberty Forge Golf Course - informal**

Richmond May 16th Product Show at the Westin. Vender spaces still available

REVIEW OF ACTION ITEMS:

Margaret to resend February minutes to the Board.

Margaret to talk to Robert Vaughn and also send him info about Catholic University contact prior to our next meeting.

Mary Ellen to follow up for feedback on LOS.

David Miller to post the latest minutes on the web. Also to post the revised Admin Guide without watermark.

Mike Lechleitner to forward the revised Admin Guide in Word on a thumb drive to Charlie, Margaret and David.

Awards to notify various Chapters they have received the nominations for awards.

Chapters having people interested in serving on the Awards Committee for the next three years should send the name and contact info to Margaret.

Barbe to send Hotel info for the Hilton Garden Inn to David Miller for the August Meeting for posting on the web following MARC13.

Barbe to also be in contact with Mike Lechleitner (following MARC13) about the Hotel for the spring 14 LOS and Board Meeting.

Margaret will see that Mike Lechleitner and Ronnaleah Prindible receive invitations from the Institute for the Leadership Meeting in Atlanta in June.

Margaret to check with Ray or Mitch to see if MAR is up on the rotation to provide a nominee for the Nominations Committee for the elections in February 2014.

Tidewater needs to advise Charlie of their needs for Gettysburg.

Eric needs to confirm Hotel Policy about bringing in Food and drinks to the Hospitality Suite.

Members of the Oversight Committee to submit comments on the Proposed Conference Guide to David Lorenzini no later than April 26th.

There being no further business

Motion to adjourn Steve Weisensale 2nd Eric Guran

Adjourned 12:55 pm

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Respectfully submitted,

Gail L. Nagie, CSI, CDT
Region Secretary

Out next Teleconference Meeting May 13th at noon