

**MIDDLE ATLANTIC REGION
TELECONFERENCE BOARD MEETING
JANUARY 14, 2013**

CALL TO ORDER **12:02 PM**

ROLL CALL:

President Chewning, **1VP** Prindible, **2nd VP** Lechleitner, **Secretary** Nagie, **Treasurer** Feulner, **Institute Director** Gaines

Allentown Montone, **Baltimore** Howe & Held, **Blue Ridge** Dobbins, **DC Metro** Boettger, **Erie** Machmer, **North Central Pa** Day, **NOVA** Macpherson, **Pa Railroad** Lechleitner, **Pittsburgh** Vargo, **Richmond** Shaffer & Vaughn, **Tidewater** Guran.

Committees: **Academic Affairs** Vaughn, **Awards** Geary, **Communications** Miller, **Planning/Operations** Shaffer, **Conference Oversight** Lorinzini

Region Conferences: 2013 Central Pa None
2014 Tidewater Guran
2015 Philadelphia None
2016 Baltimore Howe

ADDITIONS TO THE AGENDA None

PRESIDENTS REMARKS: Margaret Chewning

Margaret has the flu. She will do her report then turn the meeting over to Ronna to conduct.

Margaret plans to visit the Blue Ridge Chapter in February. She also plans to attend the DC Metro 60th Anniversary Party on April 6th

We will be voting today on the revisions to the Administrative Guide.

We have received some good input for LOS subjects.

Ronna takes over the meeting. She requests Tom get more info for the Board about the 60th Anniversary Party.

VICE PRESIDENTS REPORT

Mike has received some in put which has been taken into consideration for the Admin Guide. The new Logo will have to be included in the Guide. We will vote today on this.

MINUTES -- Gail Nagie

The December minutes were distributed. Motion at accept Lechlietner Seconded Howe. Minutes approved.

TREASURERS REPORT Tom Feulner

The Treasurers report is on the screen. The 6 month report is up to date and we are still well within our budget targets. Committee Chairs are still not spending.

Tom is working with the Institute about a problem dating back to October. Tom discovered an error by the Institute. He will keep us posted.

All accounts are balanced and we are in good financial shape.

His report is filed for Audit.

INSTITUTE DIRECTORS REPORT Ray Gaines

Ray has started to Twitter. He is promoting Certification Exams. Early Registration is open till January 31 and Final Registration will close February 28th for April 1-27 exams.

He suggests all chapters try to get as many people to sit for exams as possible. Certifications will help you with your jobs. They also could help you get hired.

The first of the rebranding is out. We connect all of the members of the Building Team to the information they need as well as connecting the members of the team to one another.

Matt Fockes, from the Institute is sending out logo's to all chapters for their use. This is also available in the Leaders Section on the Web.

Ray saw at least 6 Chapters present at the Pittsburgh Christmas Party/Product Show. Thanks to Miki and Gail for hosting another great event this year.

DC Metro 60th Anniversary April 6th
Allentown 50th Anniversary October 26th

Ray suggests as many people as possible attend these events and support these Chapters.

COMMITTEE REPORTS

Education/Technical Mary Ellen Pfiester In the Air at this time

Margaret has her report. Margaret will send out a list to every one to select topics they would most be interested in.

Margaret and Mary Ellen will talk in the next week or so to finalize the topics.

Ray Gaines has volunteered to teach as session if we provide a topic.

Let Mary Ellen know what your Chapter needs or wants.

Certification Steve Weisensale Not on the call

A report was sent to Margaret

Membership John Morgan Not on the call

Margaret received a report regarding membership numbers and retention numbers.

Awards Alan Geary

This Committee still needs another member.

The Deadline for award submissions is Wednesday March 20th. Alan will send out a reminder to all Chapter Presidents and Awards Chairs.

Electronic Communications David Miller

The Web is updated including the new Logo and LOS information.

Planning/Operations Barbe Shaffer

The Board Meeting and LOS are set up.

March 8 the Board Meeting will begin at 5 pm a dinner break at 7:00 to 7:45. at 7:45 the Board Meeting will continue until completed.

The Conference Oversight committee will meet prior to the Board meeting. Anyone else needing a space to meet should let Barbe know.

Hotel rates are \$109/night plus tax everyone needs to make their own reservations. Barbe will check with the Hotel to confirm a password since there are some reported

problems. Our Location is: Hampton Inn & Suites 1565 Opposomtown Pike Frederick Maryland.

Academic Affairs Vaughn

He sent his report to Margaret he has no voice

Conference Oversight Committee David Lorenzini

Philly is still selecting a Conference Chairman.

Baltimore has agreed to Host the 2016 Conference since they will be limiting their involvement in the 2014 Institute Convention in Baltimore.

David has requested both Philadelphia and Baltimore attend the Oversight Committee Meeting in Frederick.

REGION CONFERENCE REPORTS

2013 **Gettysburg, Pa May 2-5 2012.**

Planning is continuing. They are still seeking sponsors. They have about half of what they need.

2014 **Tidewater** The Contract has been signed with the Crown Plaza Hampton on the Waterfront. They will need to fill 30 rooms. Room rates are \$119/night plus taxes.

2015 **Philadelphia** No report

2016 **Baltimore** No report.

2017 Information not available yet.

OLD BUSINESS

Administrative Guide Motion to accept Guran 2nd Margaret

Voice Vote: Allentown Yes, Baltimore Yes, Blue Ridge Yes, DC Metro Yes, Erie Yes, North Central Pa Yes, NOVA No, Pa Railroad Yes, Pittsburgh Yes, Richmond Yes, Tidewater Yes.

Motion Approved 10 yes and 1 No

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NEW BUSINESS None

Chapter Special Events:

- Allentown** 50th Anniversary October 2013
Product Expo April 17th
- Blue Ridge** Margaret Coming to Meeting
- DC Metro** 60th Anniversary April 6th
- Erie** finalizing details for 2nd annual CDT Prop Course 4 Saturdays in Feb and March.
- NOVA** Nova members will be attending the DC Metro 60th Anniversary
Possible joint meeting with Baltimore regarding the Blue Book
- Pittsburgh** Speed Dating at the February Meeting. Design Professionals/Spec Writers and Product Reps spend time together.
- Richmond** Casino Night Feb 23rd profits fund Scholarships
CDT Classes start Jan 15th
May 16th Product Show at the Westin
- Tidewater** 48th Annual Product Show Feb 12th Holiday Inn

REVIEW OF ACTION ITEMS:

Topics are needed for LOS ASAP to both Margaret and Mary Ellen

Margaret to send Robert Vaughn notes on the Academic Affairs Committee.

Margaret to send out list of suggested topics for the Board to select which topics interest them the most.

Chapters need to send membership information to John Morgan

Chapter award submissions to Alan Geary by March 20th. Alan will be sending a reminder to Chapter Presidents and Awards Chairs.

Any Committee needing a meeting space in Frederick March 8/9 should let Barbe know asap.

Barbe needs to check on Hotel rooms in Frederick to see if a code is needed.

Our next meeting will be February 11, 2013 at Noon

Motion to adjourn Tina Montone 2nd Mike Lechleitner

Adjourned 12:50 pm

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Respectfully submitted,

Gail L. Nagie, CSI, CDT
Region Secretary