

# **CHAPTER REPORT**



**CENTRAL VIRGINIA CHAPTER  
OF THE  
CONSTRUCTION SPECIFICATIONS INSTITUTE**

*August 2017*

**CHAPTER ADMINISTRATION**

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President	Susannah Marshall	susannah@susannahmarshall.com
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Director	Candy Smith	candys@cmpsarchitect.com
Director	Larry Day	lday@cti-consultants.com
Director	Meg Carpenter	mjc3fq@gmail.com
Director	Raymond E. Gaines	rgtect@thegainesgroup.com

**1. CHAPTER MEETING INFORMATION**

The monthly Chapter Board meeting is held at 12:00 pm on the second Wednesday of the month at Rapture Restaurant, 303 E Main Street, Charlottesville, VA 22902.

The regular Chapter membership program is held at 5:00 pm on the first Tuesday of the at Rapture Restaurant, 303 E Main Street, Charlottesville, VA 22902.

Average attendance is 10, which is about 25 percent of the membership.

Attendees are welcome to stay after the program for networking and happy hour/dinner (not funded by chapter).

**2. STANDING COMMITTEES**

	Chairperson's Name	Number of Members
Membership	Larry Day	1
Newsletter	Meg Carpenter	1
Programs	Ray Gaines	1
Hospitality	Susannah Marshall/Candy Smith	2
Awards	Ray Gaines	1
Certification/Education	Ray Gaines	1
Electronic Communications	Candy Smith	1

**3. CHAPTER PROGRAMS**

MONTH	Date	PROGRAM TITLE
JULY	N/A	Board meeting only (no program)
AUGUST	N/A	Board meeting only (no program)
SEPTEMBER	Sept 19	Roof Edging In the Wind
OCTOBER	Oct 3	2017 AIA Documents Update
NOVEMBER	Nov 7	TBA
DECEMBER	Dec TBA	Winter Social co-hosted with Central VA AIA Chapter
JANUARY	Jan TBA	What's New & Hot in HVAC
FEBRUARY	Feb 6	Sustainable Concepts in Subdivision and Site Planning
MARCH	Mar 6	Sustainability of Preservation: Keep the Embodied Energy
APRIL	April 3	Building Enclosure How to Keep Warm and Dry without Growing Mold
MAY	May TBA	Annual Hard Hat Tour
JUNE	Jun TBA	Annual Central VA Construction Social

**4. SPECIAL PROJECTS:**

This year we organized and provided a CDT prep class for the second time in many years. We had a committee of 4 members volunteer to split the modules to balance the load. The course was 10 weeks long (one 1.5-hour class per week) including a review session and mock exam. We had 6 students, and 4 students passed the exam to earn the CDT certificate. For fall 2017, we intend to advertise the spring CDT course and increase the number of registered students.

**5. DISCUSSION ITEMS FOR MEETING:**

*Provide a list of 5 issues facing your chapter, with thoughts toward the solutions for discussion*

- Membership retention – membership in general is a primary concern at the chapter level
- Members involvement – everyone is particularly busy; we need to inspire and increase volunteerism
- Certification – CSI certification programs are extremely valuable; would like to increase recognition and perceived value to increase participation
- New membership – new members bring new perspectives and added value; we need to sell the value of CSI membership.
- Programs – distinguish our programs as unique to CSI to help compliment and differentiate our organization from other professional groups such as AIA.