

**MIDDLE ATLANTIC REGION
TELECONFERENCE BOARD MEETING
July 14, 2014**

CALL TO ORDER: 12:02 pm

ROLL CALL:

Region President Margaret Chewning, FCSI CCS
Region Vice President:
Region Vice President: Gail Nagie, CSI CDT
Secretary: John Sweigart, CSI CDT emeritus
Treasurer: Thomas Feulner, CSI CCSS
Institute Director: Ray Gaines, FCSI CCS (joined late)
Academic Programs:
Awards:
Certification Chair: Steve Weisensale, CSI CCS (joined late)
Conference:
Education: Mary-Ellen Pfiester, CSI CCCA, AIA
Electronic Communications:
Membership: Mitch Miller, FCSI CCS
Nominations:
Planning Chair: Barbe Shaffer, CSI CDT

CHAPTERS:

Allentown- Lee Ann Slattery
Baltimore – Marc Held
Blue Ridge – Kyle Dobbins
Central PA –
Central Virginia –
DC Metro – Julian Master
Erie-Northwestern -
Pennsylvania Railroad -
Philadelphia – Al Kleinsmith, Walt Zapor (joined late)
Pittsburgh – Gail Nagie
Northcentral Penn -
Northern Virginia - Jessie Oak, Jr.
Richmond- Winnie Sung
Tidewater – Margaret Chewning

ADDITIONS TO AGENDA: None

PRESIDENT'S REPORT: Margaret Chewning said the major discussion will be about LOS.

Margaret asked everyone to make sure to check their Chapter listing of officers on the Institute website. Two Chapters not listed.

Sign up for LOS. Margaret reported that in the following years we will try for different locations.

VICE PRESIDENT'S REPORT: Gail Nagie had nothing new to report.

SECRETARY'S REPORT: The following corrections were asked for the minutes of the June 9, 2014

Under attendance add "Steve Lawrey"-Awards; add "Bob Loftin" as present for Central PA; under President's report should state "except to discuss LOS"; under Institute Director's Report "that Ray traveled to the Southwest Region Conference about the Institute budget, to be voted on in June."

Gail made a motion to accept the revised Minutes as corrected. Tom seconded the motion. No objections announced as corrected.

Tom asked that the corrected minutes be issued.

TREASURER'S REPORT: Tom reported that the books were closed for FY 2014. A full report next month. Year-to-date allotment of \$16,620.00 and change, \$30.00+ interest, with expenses of \$11,473.00+ currently leaving a deficit of \$3,141.72. Budget of \$14,240.00.

It appears that there is a reduction in professional memberships, but more emerging members and affiliates.

All books balance, and Tom reported that we are solvent.

INSTITUTE DIRECTOR'S REPORT: Ray reported that there is an Institute meeting this week.

At the Southwest Region Conference, attended last month, they found out that the MAR Region is operating well. We are Good!

COMMITTEE REPORTS: Margaret reported suspended last month, and this month for discussions on LOS on August 15-16, 2014 at Frederick, Md.

Planning/Operations: Barbe stated that at LOS on Friday after the Board Meeting there will be a group dinner. Ten persons are signed up for Saturday. Breakfast will be available. Margaret will resend the invitation sheet. Not every Chapter has been copied with Chapter officers.

Mary Ellen gave the topics for LOS. She thanked Barbe for arrangements. The following topics were announced: Awards: by Margaret and Rick; Membership: "Value Of Belonging" by Mitch.

Margaret had asked Matt to come to LOS, but the Institute cut the budget. Matt told Margaret that less than 50% of the Regions have a micro-site. Questioned about - is a Webinar available for Saturday at LOS? Less than 50% of Chapters have micro-sites. Lee Ann said that Allentown requested a micro-site. Steve reported that Richmond has one but it has limitations. Lee Ann said that more than one person in each Chapter should be familiar be the micro-site.

Barbe asked if a power-point program is available about the micro-site? Jessie from Northern Virginia reported that they have used it but not the easiest system to use.

Margaret asked Mary Ellen to check if a power-point available for a sub-session? If using micro-site send list to all Chapters?

Chapters should put this item in their long range planning. Dave Stutzman has a program about social media and how it can help Chapters.

What about the CSI Jeopardy game? Ray can help with it because he has a spreadsheet.

Barbe questioned flashcards? Margaret will check.

Margaret will check about certification chairs duties, and also a breakout session on officers duties? Get your members there! Provide your slate of officers for FY 2015-16.

Margaret asked two Chapter presidents to be on the Nominating Committee. Please contact Sal.

Steve reminded us that webinars are available from CSI

Margaret asked that all other committee reports be suspended.

MARC 2015- Walt reported that they are working on topics, and finalizing hotel accommodations. They are meeting regularly.

MARC 2018- NOVA? Dave Lorenzini - long lead time for planning.

OLD BUSINESS: None.

NEW BUSINESS: Margaret said that Charles Hendricks asks for support on nominal sponsorship for a Sustainability Conference in CSI. This will help for a greater CSI organization. Facebook page? After a discussion for more information needed by next month John asked that we defer to LOS meeting. Tom concurred that more information is needed prior to a decision.

Winnie said that she did not think it was about money, but more about supporting the program? Margaret said that we as a Region can offer supporting the program. John & Tom retracted the deferral to LOS meeting as not necessary, and John made a motion to support Charles in his efforts. Gail seconded the motion. All agreed.

Mitch reminded us about the next CSI academies to be held April 16-18, 2015 in San Francisco.

Margaret questioned about reimbursements for CONSTRUCT? There will be partial reimbursements for officers. Marc said that members look to Chapters for reimbursements.

Margaret will send out LOS information with topics for the sessions.

There were discussion about future locations of LOS meetings locations? Barbe reported that Frederick, MD is good and works well, but upon a Google map search for the geographical center between Richmond, and Erie, Chambersburg, PA is the location. Barbe will check hotels for LOS next year. Tom said there is less than a ½ hour difference between cities. Gail volunteered to help Barbe.

Margaret said we want to avoid Chapter exclusions.

Margaret thanked everyone.

There being no further business a meeting adjourned 12:55 pm.

Respectfully submitted,

John D. Sweigart, Secretary

