

**MIDDLE ATLANTIC REGION
TELECONFERENCE BOARD MEETING
January 13, 2014**

CALL TO ORDER: 12:04 pm

ROLL CALL:

Region President Margaret Chewning, FCSI CCS
Region Vice President: Mike Lechleitner, CSI
Region Vice President: Gail Nagie, CSI CDT
Secretary: John Sweigart, CSI CDT retired
Treasurer: Thomas Feulner, CSI CCSS CCCA (joined late)
Institute Director:
Academic Programs: Mary Ellen Pfiester, RA, CSI CCCA (joined late)
Awards: Rick Rivin, FCSI
Certification Chair:
Conference: Dave Lorenzini, FCSI CCCS
Education:
Electronic Communications:
Membership:
Nominations:
Planning Chair: Barbe Shaffer, CSI CDT

CHAPTERS:

Allentown- Jon Lattin
Baltimore – Jim Lewis
Blue Ridge -
Central PA – Bill Brightbill
Central Virginia -
DC Metro -
Erie-Northwestern-
Pennsylvania Railroad - Mike Lechleitner
Philadelphia - Walt Zapor,
Pittsburgh - Miki Vargo,
Northcentral Penn -
Northern Virginia- Dave Lorenzini
Richmond- Winnie Sung,
Tidewater - Eric Guran

ADDITIONS TO AGENDA: none

PRESIDENT'S REPORT: Margaret Chewning welcomed everyone.

Margaret is teaching CSI CDT Boot Camp February 22, 2014 in Richmond.
See the email from her. Get your Chapter to join in, and help.

VICE PRESIDENT'S REPORT: Mike Lechleitner thanked others joining the meeting who are not Chapter Presidents.

Gail Nagie reported that she is slowly archiving the CSI materials.

SECRETARY'S REPORT: John Sweigart reported that the October teleconference minutes are still missing.

Minutes from November 18, 2013 Teleconference- motion by Eric Guran, and seconded by Tom Feulner. All accepted.

Minutes from December 9, 2013 Teleconference- motion by Barbe Shaffer, and seconded by Mike Lechleitner after the following corrections are to be made: under Treasurer heading, add 'h' to Tomas for correct spelling of Thomas, and add 'Lorenzini' to Dave, under the heading Conference.

No objections to revisions. All accepted.,

TREASURER'S REPORT: Thomas Feulner said that \$6,600.00 has been added. More will be added as time passes to eliminate the deficit.

INSTITUTE DIRECTOR'S REPORTS: Ray Gaines had no report per Margaret.

COMMITTEE REPORTS:

Academic Affairs: President Chewning reminded us to see the Region website pertaining to the the Student competition for Construct 2014. Encourage schools in your Chapter area to use as a studio project off-site. Only one person needs to attend Construct 2014 to represent the school.

Education/Technical: Mary Ellen Pfister had nothing new to report.

Certification: Margaret reminded Chapters to let Steve Weisensale know about their updates in training seminars.

Margaret reported the following:

Spring 2014 Exam Dates. Registration starts in just two weeks.

Exam Administration: March 31 – April 26, 2014,

Early registration closes: January 31, 2014,

Final Registration: February 28, 2014.

In preparation for the exam, certification chairs are invited to visit this page:

<http://www.csinet.org/Main-Menu-Category/Certification/Resources>. There you will find a list of resource links, including pass lists, certification guides, worksheets to help plan their workshops, and a link through which to update their Chapter's certification class listing on the Institute calendar.

Membership: Margaret asked about status of membership status and retention rates for Chapters?

Electronic Communications: Eric Guran will send information to Dave Miller about MARC. Status of website? The student competition information needs additional information posted.

Awards: Rick Rivin reported that 26 nominations received for 2013. Some submissions did not follow the guidelines. It was suggested that teaching be done at LOS on how to submit applications to follow guidelines. Pat Russell of NC PA Chapter has been named as the third person on the Awards committee.

Planning/ Operations: Barbe Shaffer reported she is making hotel contracts for April 3, 2014 Board Meeting.

Nominations: President Chewning will speak with Sal Verrastro about candidates for committee for FY 15 nominations. Walt Zapor asked about the status for Dave Stutzman's nomination? The deadline is February 1, 2014.

Communications: Eric Guran to send information about MARC to Dave Miller. What is website status, and Student Competition posting?

Conference Oversight: Dave Lorenzini

MARC 2014-Tidewater VA, April 3-5, 2014, Dave Metzger to give a seminar.

MARC 2015- Philadelphia. The Concordville Inn (Best Western) is confirmed at \$129+tax with breakfast included. Looking to also reach the local community for seminars.

Dates are April 30-May 3rd.

MARC 2016 – Baltimore. Jim Lewis said they were concentrating on CONSTRUCT 2014. After CONSTRUCT is over then start planning for MARC.

MARC 2017 – Pittsburgh. Miki Vargo Initial start up, but need to get going with regular meetings.

MARC 2018- NOVA. Dave Lorenzini reported that decisions will be made at the May Chapter meeting to get committees started. Send information to Dave for help.

OLD BUSINESS: None

NEW BUSINESS: None

Action items- Student competition! At LOS- Presentation on following guidelines for submitting for awards.

NEXT MEETING: Monday, February10, 2014 at Noon.

Meeting adjourned at 12:50 pm.

Respectfully submitted,

John D. Sweigart, Secretary

