

**MIDDLE ATLANTIC REGION  
TELECONFERENCE BOARD MEETING  
February 10, 2014**

**CALL TO ORDER:** 12:01 pm

**ROLL CALL:**

Margaret asked each person to give a brief report of the weather, and amount of snow.

**Region President** Margaret Chewning, FCSI CCS

**Region Vice President:**

**Region Vice President:** Gail Nagie, CSI CDT

**Secretary:** John Sweigart, CSI CDT retired

**Treasurer:** Thomas Feulner, CSI CCSS CCCA (joined late)

**Institute Director:** Ray Gaines, FCSI CCS

**Academic Programs:**

**Awards:** Rick Rivin, FCSI (joined late)

**Certification Chair:** Steven Weisensale,

**Conference Oversight:**

**Education:** Mary Ellen Pfiester, RA, CSI CCCA

**Electronic Communications:** David Miller, CSI

**Membership:** Mitch Miller, FCSI CCS

**Nominations:**

**Planning Chair:** Barbe Shaffer, CSI CDT

**CHAPTERS:**

**Allentown-** Jon Lattin

**Baltimore –** Marc Held, Jim Lewis

**Blue Ridge –** Kyle Dobbins

**Central PA –**

**Central Virginia –** Ray Gaines

**DC Metro –** Julian Masters

**Erie-Northwestern -**

**Pennsylvania Railroad -**

**Philadelphia -** Walt Zapor, Al Kleinsmith

**Pittsburgh -** Miki Vargo,

**Northcentral Penn -**

**Northern Virginia-** Jesse Oak ?

**Richmond-** Ken Cordo

**Tidewater -** Eric Guran

**ADDITIONS TO AGENDA:** none

Jim Lewis, Baltimore, not receiving emails about MARC. Margaret stated that she will update the email addresses.

**PRESIDENT'S REPORT:**

Margaret is teaching CSI CDT Boot Camp February 22, 2014 in Richmond.

Making a presentation to the Tidewater Chapter tomorrow. Barbe asks about attendance?

**VICE PRESIDENT'S REPORT:** none

**SECRETARY'S REPORT:** John Sweigart reported that the October teleconference minutes are still missing. Tabled until further notice.  
January 13, 2014 teleconference minutes. Gail Nagie made a motion to approve. Eric Guran seconded the motion. Approved by "Aye" vote.

**TREASURER'S REPORT:** Thomas Feulner reported that \$6,410.00 added. Currently \$6,681 loss on paper due to 2013 expenses.

**INSTITUTE DIRECTOR'S REPORTS:** Ray Gaines reported that an Institute Board retreat in Phoenix, AZ. Check website weekly for information from Joy Davis. Incidentally, Ray reported that he drove 2,600 miles in 2013 visiting Chapters, Chapter Anniversaries, and leadership in organization. This is the end of present term. See Rays attached report to Margaret.

Additional items by Ray were as follows: Please volunteer to serve on the Program Coordination Committee when you finish your term as Chapter President. See the Institute's website for more information. Membership is difficult to retain, and has been eroding for last 8-10 years. Push your members to know what they get from CSI such as professional development  
1. Attending CSI Academy in Annapolis, 2. Encouraging Chapter members for Certification, 3. Attend MAR Conference in April, and encourage participation, 4. There are opportunities for leadership, and 5. Attend LOS in Altoona, PA.

Please be sure to provide your feedback by February 18, 2014.

Barbe sent email to Margaret that the region membership spans 3 states, 2 regions. This affects allocations. Margaret will check zip codes. Mitch Miller asked about checking home chapter membership? Tom reported MAR Region Chapters have 1 in New York, and 1 in Puget Sound. A task team needs to look at the results that come back to Ray.

## **COMMITTEE REPORTS:**

**Academic Affairs:** President Chewning urged everyone to see the Region website about the Student competition for Construct 2014. Dave Miller asks Margaret about who is eligible? Margaret said that each Chapter should promote to schools in their area. Dave reported having trouble posting pictures on the website.

**Education/Technical:** Mary Ellen Pfister - no report.

**Certification:** Steve Weisensale asks that each check the CSI website regularly, especially the Certification page. There is a new weighting of points "for domains of the exam". See the Resources page for more information.

Spring 2014 Exam Dates:

Exam Administration: March 31 – April 26, 2014,

Early registration closed.

Final Registration: February 28, 2014.

In preparation for the exam, certification chairs are invited to visit this page:

<http://www.csinet.org/Main-Menu-Category/Certification/Resources>. There you will find a list of resource links, including pass lists, certification guides, worksheets to help plan their workshops, and a link through which to update their Chapter's certification class listing on the Institute calendar.

**Membership:** Mitch Miller reported 1,383 region members with breakdown as follows:  
52 -----, 122----- 39 emeritus, 28 retired, 34 students. Sign up quickly for Academies.

**Electronic Communications:** Dave Miller added posting for MARC. Margaret said the front page is OK.

**Awards:** Rick Rivin reported reviewing submissions for Region Awards.

**Planning/ Operations:** Barbe Shaffer reported for April 3, 2014 a light meal is planned of salads, etc. for the Board Meeting. The welcome reception will have hors'devers ? 6:00 -8:00 pm on Thursday. Board meeting is scheduled for 6:30 – 8:00 pm. The addition of Pat Russel is good. Ray suggested that dinner be after the Board meeting. Barbe has no information for the Fall Board meeting about hotels/motels, etc. August 22-23, or October?

**Nominations:** President Chewning asked that people think about those willing to serve in 2015. Philadelphia will have hospitality suite, not Baltimore.

**Conference Oversight:** no report, but the following was reported as listed:

MARC 2014-Tidewater VA, April 3-5, 2014. Eric Guran reported that outside sponsorship was poor so now getting sponsor responses from Chapter businesses. Margaret looking for -----?

MARC 2015- Philadelphia. The Concordville Inn (Best Western) is confirmed at \$129+tax with breakfast included. 40 rooms allocated. Walter Zapor reported that the proposal was reviewed. Searching for speakers. Planning on including local community for seminars. Sunday -----.  
Tom Feulner reported treasury is holding seed money in budget for when needed.  
Dates are April 30-May 3, 2015.

MARC 2016 - Baltimore. Marc Held- nothing to report

MARC 2017 – Pittsburgh. No report

MARC 2018 - NOVA.

**OLD BUSINESS:** Fellowship for Dave Stutzman due May 1, 2014. Philadelphia Chapter is working with Dave on the paperwork. They will send a resolution to Mitch Miller. Enforcement letters will be needed by all Region Fellows.

**NEW BUSINESS:** None

**Action items-** Comments and responses to Ray's letter before February 18, 2014.

**NEXT MEETING:** Monday, March 10, 2014 at Noon.

Meeting adjourned at ----- pm.

Respectfully submitted,

John D. Sweigart, Secretary

