

Dated: August 11, 2012

**1. CHAPTER ADMINISTRATION**

Office	Name	Phone	email
President	Carter Robertson	434-981-8975	<a href="mailto:crobertson@cathcartgroup.com">crobertson@cathcartgroup.com</a>
President-elect	Carter Robertson		
Vice President	Andrew Wagner	434-245-6117	<a href="mailto:awagner@wdpa.com">awagner@wdpa.com</a>
Vice President			
Secretary	Woodson Parrish	434-960-2719	<a href="mailto:woodsonparrish@comcast.net">woodsonparrish@comcast.net</a>
Treasurer	Mark Wingerd	434-296-0050	<a href="mailto:markwingerd@comcast.net">markwingerd@comcast.net</a>
Immed. Past President	Tracie Skipper	434-977-4177 x107	<a href="mailto:tracie@livearts.org">tracie@livearts.org</a>
Director	Guy Moffat	434-293-4556	<a href="mailto:gmoftat@albemarleheating.com">gmoftat@albemarleheating.com</a>
Director	Robert Bowman	434-296-5684	<a href="mailto:bowman@vmdo.com">bowman@vmdo.com</a>
Director	Jim Plecker	804-306-5511	<a href="mailto:jplecker@atas.com">jplecker@atas.com</a>
Director	David Groff	434-977-4480	<a href="mailto:Dgro5@hotmail.com">Dgro5@hotmail.com</a>

**2. CHAPTER MEETING INFORMATION**

The monthly Chapter membership meeting is held at 5:30 on the third Tuesday of the month at the Omni Hotel.

The Dinner/Lunch that precedes the meeting at 6:30 PM costs \$35.00.

*Dinner includes a social hour from 5:30 to 6:30 PM with a cash bar.*

Average attendance is 15-20, which is about 30 percent of the membership.

The regular Chapter Board meeting is held at 4:30 PM on the same day as the Chapter Meeting..

**3. STANDING COMMITTEES**

	Chairperson's Name	Number of Members	Number of Projects
Awards			
Certification			
Education			
Finance			
House			
Membership	Carter Robertson		
Newsletter			
Nominating			
Program	Andrew Wagner		
Technical			

**4. CHAPTER PROGRAMS**

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MONTH	date	PROGRAM TITLE
JULY		
AUGUST		
SEPTEMBER		
OCTOBER		
NOVEMBER		
DECEMBER		
JANUARY		
FEBRUARY		
MARCH		
APRIL		
MAY		
JUNE		

**5. SPECIAL PROJECTS:**

Fall meeting: *[Give a brief description with dates and participants of any special projects or fundraiser events planned for the fiscal year; Include Region Conferences as applicable.]*

Spring: *[Provide a synopsis of events identified in the fall report.]*

**6. DISCUSSION ITEMS FOR MEETING:**

*[Provide a list of 5 issues facing your chapter, with thoughts toward the solutions for discussion at the Fall President and LOS meeting.]*

- *Membership*
  - *Letter Drive*
  - *Each board member to recruit five (5) new members*
- *Leadership*
  - *Need to recruit new members willing to become active*
- *Programs*
  - *Need a strong program committee. We feel this is vital in attracting membership to the Chapter meetings*
- *Newsletter*
  - *Need to find someone who is willing to produce monthly newsletter keeping membership informed of Chapter activities which will hopefully lead to more participation*
- *Website*

## Middle Atlantic Region CSI –Chapter Report

Central VA (086)

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- *Need someone to be responsible for developing and maintaining the Chapter website*

Respectfully submitted

H. Carter Robertson, CSI, CDT, MAI, LEED AP

President, Central Virginia Chapter