

Dated: August 11, 2012

**1. CHAPTER ADMINISTRATION**

Office	Name	Phone	email
President	Tina Montone	610-762-6128	<a href="mailto:Mtone1@ptd.net">Mtone1@ptd.net</a>
President-elect	LeeAnn Slattery	610-395-8445	<a href="mailto:lslattery@atas.com">lslattery@atas.com</a>
Vice President	Jon Lattin		jon-lattin@corrosion-tech.com
Vice President			
Secretary	Dave Fenstermacher	610-437-1737	dfenster@architecturalstudio.com
Treasurer	Roxanne Verrastro	610-390-2761	roxverr@ptd.net
Immed. Past President	David Wrigley	610-865-2621	dwrigley@spillmanfarmer.com
Director	Rob Sarnowski	610-398-0904	rsarnowski@barryisett.com

**2. CHAPTER MEETING INFORMATION**

The monthly Chapter membership meeting is held at 6PM on the third Wednesday of the month at the Holiday Inn, Fogelsville, PA or Days Inn (formerly 4 Points Sheraton) Airport Road, Allentown, PA.

The Dinner that precedes the meeting at 06:00PM costs \$25.

Dinner includes a cocktail/fellowship hour from 6PM to 6:30PM with a cash bar.

Average attendance is 35, which is about 37% percent of the membership.

The regular Chapter Board meeting is held at 5PM on the third Wednesday of the month at the Holiday Inn, Fogelsville, PA or Days Inn (formerly 4 Points Sheraton) Airport Road, Allentown, PA.

**3. STANDING COMMITTEES**

	Chairperson's Name	Number of Members	Number of Projects
Awards	Brad Teeters	2	
Certification	Mitch Miller	1	
Education	Rob Sarnowski	1	
Finance	Roxanne Verrastro	2	
House			
Membership	Josh Grice	1	
Newsletter	Tina Montone	3	
Nominating	Tina Montone	5	
Program	Dave Wrigley/Sal Verrastro	2	
Technical	Micah Hessinger	1	

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**4. CHAPTER PROGRAMS**

MONTH	date	PROGRAM TITLE
JULY	7/18/12	Summer Picnic at the DaVinci Center, Allentown, PA
AUGUST	8/8/12	Iron Pigs Baseball Mixer with AIA at Coca Cola Park
SEPTEMBER	9/19/12	How to decide which roof to specify by Frank Pellegrino
OCTOBER	10/17/12	Factory Tour of American Millwork & Cabinetry in Emmaus, PA (tentative)
NOVEMBER	11/21/12	Tour of Ruhmel Contracting Houdenhal, Lehigh Valley, PA
DECEMBER	12/5/12	Holiday Gala
JANUARY	1/16/12	AIA/CSI meeting
FEBRUARY	2/20/12	
MARCH	3/20/12	
APRIL	4/17/12	Annual Product Expo
MAY	5/12/12	
JUNE	6/19/12	Membership Appreciation and Awards Ceremony

**5. SPECIAL PROJECTS:**

Fall meeting: The October meeting of our chapter is our annual “field trip” to a manufacturing facility or project. This October we are tentatively scheduled to tour the factory of American Millwork and Cabinetry in Emmaus, PA. <http://www.americanamc.com/> We are also planning a tour, presentation and dinner at Houdenhal – a sustainable home designed by Ruhmel Contracting. <http://www.ruhmelhomes.com/>

Spring: In April 2013, the Allentown Chapter will be hosting their 35<sup>th</sup> Annual Product Show at the Holiday Inn Conference Center, Fogelsville, PA. This product show is the primary income for our chapter to offset costs of technology and education materials, contributions, board member attendance at CSI conferences including travel, lodging and registration fees.

**6. DISCUSSION ITEMS FOR MEETING:**

1. Engaging chapter members on a formal and social level. – Continue to have and develop events outside the hotel meeting room/seminar setting. Events such as LV Grand Prix, the summer picnic and factory tours currently do this.
2. Provide members with rich and full meaning to be a part of CSI. – Create a purpose for members, such as continuing education of certifications, involvement with many areas of the chapter, etc.
3. Reach out to existing, non participating members, and new members. – Create a youtube® video specifically about the Allentown Chapter of CSI.
4. Keeping our pipeline full – Reach out to young professionals. Engage them through strategies above.
5. Industry collaboration. – Attend events of other associations, and invite them to ours, including AIA, ABC, IFMA, MidAtlantic BX, and others.

Respectfully submitted,

Tina Montone, CSI Allentown Chapter